



**AGENDA
NORTH CENTRAL FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE**

Virtual Public Meeting
Via Communications Media Technology

June 10, 2021
10:00 a.m.

To join the meeting from your computer, tablet or smart telephone:
<https://www.gotomeet.me/LevyDEM/lepc>

Telephone Number: 571.317.3122

Access Code: 365-191-421

- I. Welcome, Roll Call, Introductions and Chair's Report**
- II. Approval of February 11, 2021 Meeting Minutes ***
- III. Statewide Regional Evacuation Study Update Presentation***
- IV. Election of Officers: Chair; Vice-Chair - First Responders and Vice-Chair - Public Information (August 12, 2021 Meeting)**
- V. Business Items**
 1. County Reports on Hazardous Materials Incidents and Activities
- VI. Public Information Issues**
 1. Update Emergency Response Plan*
 2. Emergency Planning and Community Right-To-Know Act Public Education *
 3. Shelter In-Place Public Education *
 4. Other Public Information Issues
- VII. First Responder Issues**
 1. 2022 Florida HazMat Symposium - January 18-21, 2022, Daytona Beach, FL
 2. Hazmat First Responder Training Classes
 3. Dwayne L. Mundy Hazardous Materials Training Full Scale Exercise - April 27, 2022
 4. Regional Hazmat Team Meeting, 1:00 p.m. Today *
 5. Other First Responder Issues
- VIII. Other Business and Information Requests**
- IX. Next Meeting Date and Location - August 12, 2021, Lake City, FL**

*** Included in Packet**

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**MINUTES
NORTH CENTRAL FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE**

Virtual Public Meeting
Via Communications Media Technology

February 11, 2021
10:00 a.m.

MEMBERS PRESENT

Robert Garbett
Christopher Gilbert
Michael Holmes
Scott Holowasko
Keith Knelle
John MacDonald
Michael Laycock
Adam McCook
David McIntire
Christopher Leavitt
Shayne Morgan, Chair
David Peaton, Vice-Chair
Ed Ward

MEMBERS ABSENT

Roy Bass
Darian Brown
Dan Cassel
Sandi Courson
Dave Dickens
Matt Doty
Michael Fowler
Tom Franklin
Scott Garner
Mitch Harrell
Bruce Jordan, Vice-Chair
Sharon Hingson
Paul Kremer
Henry Land
Marc Land
Paul Lanus
Ralph Smith
Tim Smoak
Lisa Sprague
David Still
Amy Sweeney
Luke Waldron
Joshua Wehinyer
Alan Wigham

GUESTS PRESENT

Joyce Davis
Dalton Herding
Isabell Parker

STAFF PRESENT

Michael Escalante
Scott Koons

I. WELCOME, INTRODUCTIONS AND CHAIR'S REPORT

Chair Shayne Morgan called the meeting to order at 10:01 a.m. He introduced himself and noted that a quorum was present.

II. APPROVAL OF THE DECEMBER 17, 2020 MEETING MINUTES

**Motion: Robert Garbett moved to approve the December 17, 2020 meeting minutes.
David McIntire seconded; motion passed unanimously.**

III. BUSINESS ITEMS

1. County Reports on Hazardous Materials Incidents and Activities -
Agencies reported on hazardous materials incidents and activities.

2. Training Task Force Chair First Alternate and Second Alternate Appointments-

Motion: Robert Garbett moved to appoint the North Central Florida Local Emergency Planning Committee Chair to serve as the First Alternate Training Task Chair and the North Central Florida Regional Hazardous Materials Response Team Vice-Chair - Technical to serve as the Second Alternate Training Task Chair. Christopher Gilbert seconded; motion passed unanimously.

3. Proclamation Declaring February 22-28, 2021 Hazardous Materials Awareness Week -

Motion: David Peaton moved to adopt a proclamation declaring February 22-28, 2021 Hazardous Materials Awareness Week throughout the north central region. David McIntire seconded; motion passed unanimously.

IV. PUBLIC INFORMATION ISSUES

1. Emergency Planning and Community Right-To-Know Act Public Education -

Chair Morgan agreed to make an Emergency Planning and Community Right-To-Know Act Public Education presentation in Columbia County and Vice-Chair - Public Information Peaton agreed to make an Emergency Planning and Community Right-To-Know Act Public Education presentation in Levy County during the April 1, 2021 to June 30, 2021 quarter.

2. Shelter-In-Place Public Education -

Chief McIntire agreed to make a Shelter-In Place Education presentation in Alachua County during the April 1, 2021 to June 30, 2021 quarter. Mr. Koons stated that a second Shelter-In Place Education presentation will be need to be made during the April 1, 2021 to June 30, 2021 quarter.

3. Newspaper Publication of Public Availability Information Notification for Emergency Planning and Community Right-To-Know Act -

Mr. Koons reported that Public Availability Information Notification for Emergency Planning and Community Right-To-Know Act notices will be published in the newspaper of general circulation in each of the counties in the north central Florida region during the week of February 22-28, 2021.

4. Other Public Education Issues - None

V. FIRST RESPONDER ISSUES

1. Hazmat First Responder Training Classes and Assessments -

By consensus, the Committee members agreed to conduct a hybrid 160-hour Hazardous Materials Technician Class and an Incident Command Class.

Mr. Koons stated that the training classes would need to be completed by September 30, 2021.

2. Dwayne L. Mundy Hazardous Materials Training Exercise - Full Scale

By consensus, the Committee agreed to complete planning for the Dwayne L. Mundy Hazardous Materials Training Exercise - Full Scale prior to June 30, 2021 with the exercise scheduled to be held in May 2022. The Committee also agreed by consensus that the scenario would involve an incident on a natural gas transmission line in the north central Florida region. Chair Morgan appointed an Exercise Planning Committee consisting of himself as Chair, and Robert Garbett, Christopher Gilbert, Michael Laycock and Adam McCook as members.

3. Other First Responder Issues - None

VI. OTHER BUSINESS AND INFORMATION REQUESTS

Chief McIntire reported that some the training props and equipment located at the North Central Florida Regional Planning Council property had been relocated to Gainesville Fire Rescue Department property.

Chair Morgan acknowledged the upcoming retirements of Committee members Ed Ward, Florida Department of Transportation, on March 31, 2021 and Michael Laycock, Florida Gas Transmission, on April 16, 2021. He thanked Mr. Ward and Mr. Laycock for their service on the North Central Florida Local Emergency Planning Committee.

VII. NEXT MEETING DATE AND LOCATION

Chair Morgan announced that the next meeting will be held virtually via communications media technology on May 13, 2021 at 10:00 a.m.

The meeting adjourned at 11:01 a.m.

Shayne Morgan, Chair

6/10/21
Date



Statewide Regional Evacuation Study Program

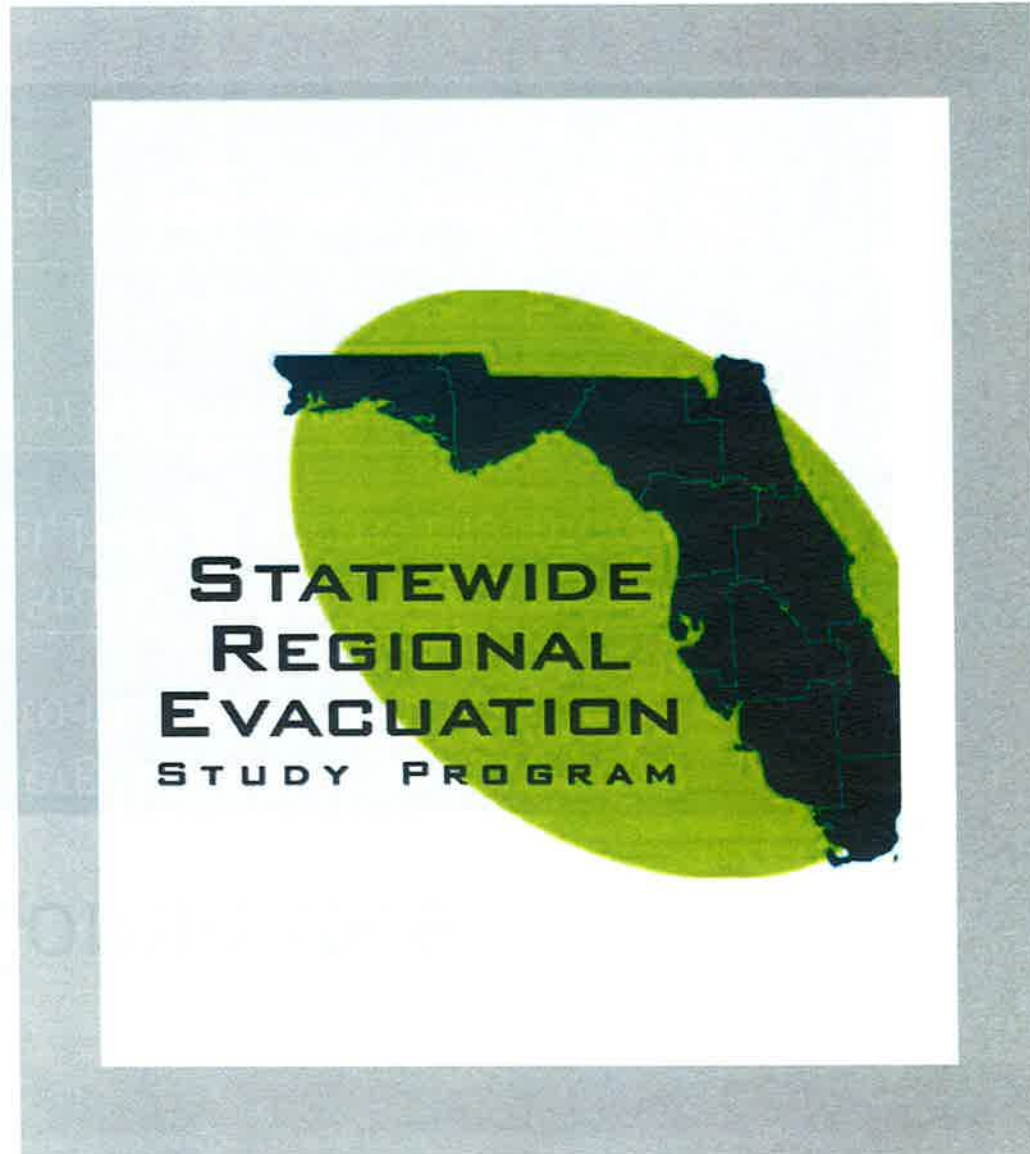
2020 – 21 Update

Florida's Statewide Regional Evacuation Study (SRES)



2020-21 Program Overview

- \$1.2 Million Legislative Appropriation to the FDEM Agency Budget
- Interagency Agreement with Northeast Florida Regional Council (NEFRC) to manage the funding and update
- Includes two RFP's and sub-contracts with the 10 Regional Planning Councils
- Four Major Tasks to be completed
- This funding expires on June 30, 2021



Steering Committee

Working through the Division of Emergency Management on the formation of a Steering Committee to help guide the update

Seeking input from the users of the Study – what information is most valuable, how should it look and feel, how to access the information

Currently have three + members from each region, nearly 40 EM staff volunteering to participate

Will allow the Study to reflect the needs of the EM community – virtual meetings will be scheduled



2020 SRES Tasks - Behavioral Analysis

- Request for Proposals (RFP) released for a new behavioral analysis
- Will not be based on telephone surveys like previous study, but will use cell phone data collected during past evacuations
- Consultant in place by October
- Analysis and Coordination to take place between October – March
- Data will be input into the TIME model as one component used to determine evacuation clearance times and shelter demand



2020 SRES Tasks – Shelter Inventory

- Review Statewide Shelter Plan from FDEM with the Region
- Ensure all shelters in the Region are accurately reflected
- Data will be input into the TIME model as one component used to determine clearance times.

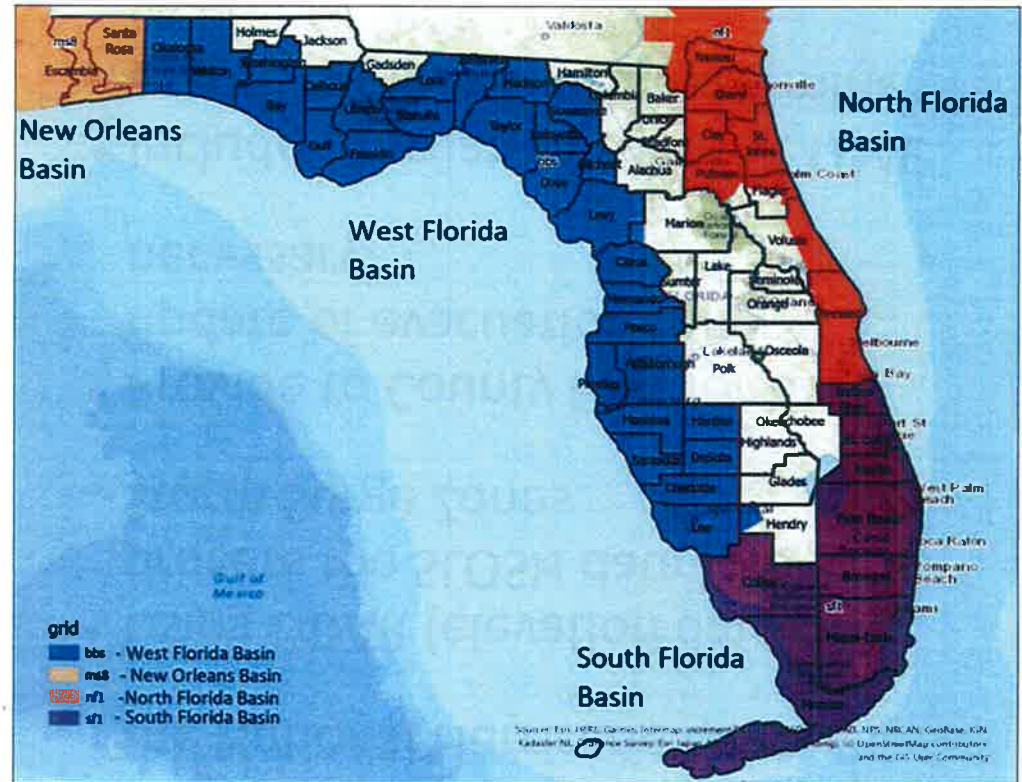


2020 SRES Tasks – Storm Surge Analysis

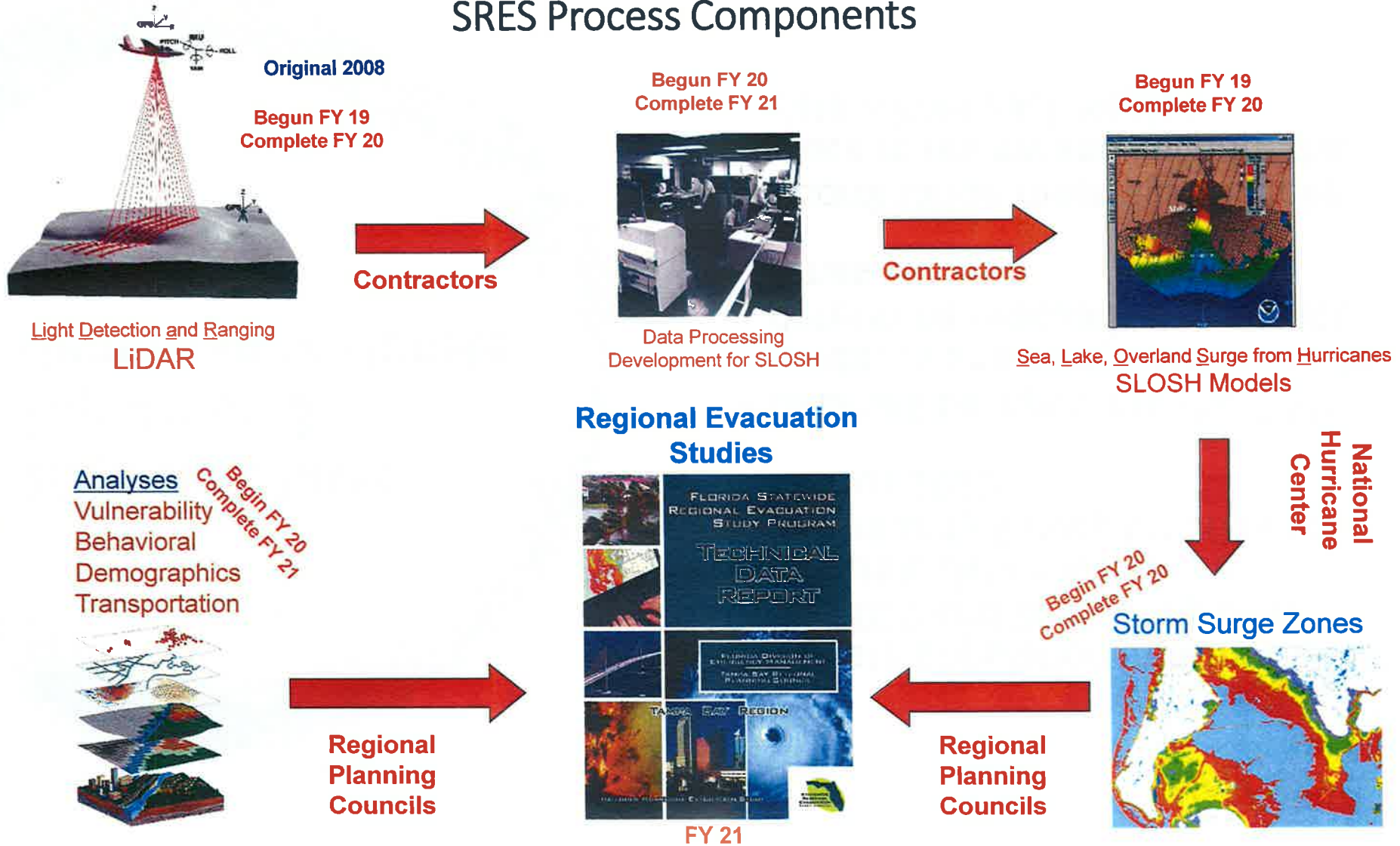
- Use updated SLOSH Basins from the National Hurricane Center
- Using LiDAR (elevation data) process the SLOSH data into Storm Surge Zones.
- Provide to County EMs for the update of evacuation zones if necessary.
- Include evacuation zones in TIME as one component to determine clearance times.

All New Basins Since 2016

- Panhandle gains basin from Mississippi
- West Florida Basin(BBS) covers most of west Florida
- North Florida Basin (NF1) covers northeast half of Florida and southern Georgia
- South Florida Basin (SF1) has reduced county coverage since 2016 introduction



SRES Process Components





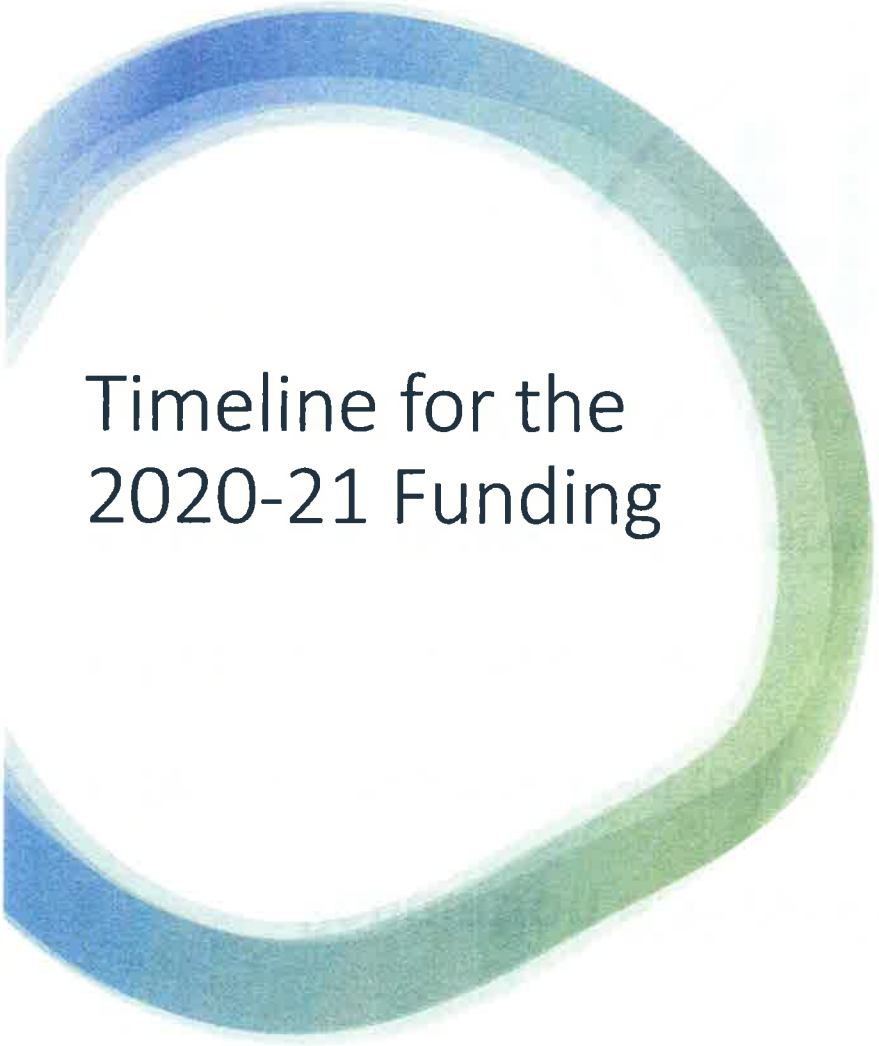
2020 SRES Tasks - Population & Demographic Update

- Update population information for 2020 and 2025 using best available data – American Community Survey for 2019 or Census 2020.
- Data will be input into the TIME model as one component used to determine evacuation clearance times
- Coordination meetings will take place to review and validate the data within each Region.

Population Risk Analysis

- Demographics needed to tie into evacuating populations with transportation
- Calculate shelter demand
- Consume transportation networks and calculate clearance times
- Develop Operational Scenarios for customized evacuation parameters





Timeline for the 2020-21 Funding

- Kick off Meetings to be held in each Region – by September 15
- Consultant Chosen for the Behavioral Analysis – October 1
- New Storm Surge Mapping – November
- Coordination for shelter, population and behavioral tasks - ongoing
- Deadline for Evacuation Zone changes – January 2021
- Final draft of updated Behavioral Analysis – March 2021

**NORTH CENTRAL FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE
HAZARDOUS MATERIALS EMERGENCY RESPONSE PLAN**



June 10, 2021

First Adopted June 9, 1989

Financial Assistance for this Plan was provided by the
Florida Division of Emergency Management

Prepared by
North Central Florida Regional Planning Council

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**NORTH CENTRAL FLORIDA
LOCAL EMERGENCY PLANNING COMMITTEE
HAZARDOUS MATERIALS RESPONSE PLAN**

Prepared by

North Central Florida Regional Planning Council
2009 NW 67th Place
Gainesville, FL 32653-1603
352.955.2200

Adopted:
June 9, 1989

Revised:
June 10, 2021

North Central Florida Local Emergency Planning Committee
Hazardous Materials Emergency Response Plan

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North Central Florida Local Emergency Planning Committee
Hazardous Materials Emergency Response Plan

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RESOLUTION NO. 2021-1

WHEREAS, the enactment by Congress of the Emergency Planning and Community Right-To-Know Act of 1986 and enactment by the Florida Legislature of the Emergency Response and Community Right-to-Know Act of 1988 impose upon Local Emergency Planning Committees preparedness requirements for response to emergencies involving the release of extremely hazardous substances; and

WHEREAS, in compliance with this mandate, County Hazards Analyses have been developed and submitted to the Local Emergency Planning Committee to become a component of the regional plan; and

WHEREAS, this plan is intended to provide a framework for and encourages the development of detailed standard operating guidelines by local emergency response organizations charged with protecting the public's health and safety; and

WHEREAS, this plan has been reviewed and exercised and the results of those efforts have been incorporated into this updated plan; and

WHEREAS, this plan has been submitted to and approved by the State Emergency Response Commission for Hazardous Materials; and

NOW, THEREFORE, BE IT RESOLVED BY THE NORTH CENTRAL FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE THAT:

The North Central Florida Local Emergency Planning Committee Hazardous Materials Emergency Response Plan 2021 Update is hereby adopted.

PASSED AND DULY ADOPTED by the North Central Florida Local Emergency Planning Committee, at a regular meeting held on the 10th day of June 10, 2021.

Shayne Morgan, Chair

ATTEST:

David Peaton, Vice-Chair - Public Information

North Central Florida Local Emergency Planning Committee
Hazardous Materials Emergency Response Plan

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North Central Florida Local Emergency Planning Committee
Hazardous Materials Emergency Response Plan

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North Central Florida Local Emergency Planning Committee
Hazardous Materials Emergency Response Plan

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North Central Florida Local Emergency Planning Committee
Hazardous Materials Emergency Response Plan

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Acronyms, Local Emergency Planning Committee Plan Distribution List, and Sample Executive Order Declaring a Hazardous Materials Emergency

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List of Extremely Hazardous Substance and Data for Hazards Analyses
 Note: This is contained in electronic format in the CAMEO software provided by the U.S. Environmental Protection Agency. This is located at the North Central Florida Regional Planning Council Office, 2009 NW 67th Place, Gainesville, FL 32653.

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Hazards Analyses
 Note: This is contained in electronic format in the CAMEO software provided by the U.S. Environmental Protection Agency. This is located at the North Central Florida Regional Planning Council Office, 2009 NW 67th Place, Gainesville, FL 32653-1603.

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1.0 PLAN OVERVIEW AND PURPOSE

The Emergency Planning and Community Right-To-Know Act (EPCRA) was passed by Congress in 1986, and is also known as Title III of the Superfund Amendments and Reauthorization Act (SARA Title III). This Act requires the preparation of local hazardous materials emergency response plans. The State of Florida uses the ten regional planning council districts, depicted in Illustration 1-1, to perform this function. Following federal legislation, the Florida Legislature passed the Emergency Response and Community Right-to-Know Act of 1988, as amended, which establishes a fee system to fund the development of regional and county response plans.

In compliance with this mandate, the North Central Florida Local Emergency Planning Committee (NCFLEPC) has prepared and updated this hazardous materials emergency response plan for its 12-county region. The Committee is also actively pursuing the successful implementation of its responsibilities through the programs being developed and carried out by the LEPC and agencies of local government.

The responsibilities placed on the LEPC and on local government agencies include establishing predetermined chains-of-command for managing local resources during a hazardous materials emergency, as contained in county plans and, if the emergency exceeds local response capabilities, procedures on how to request state assistance. Although facilities that have reported that they store or have on-site extremely hazardous substances (EHSs) in amounts over the threshold planning quantities (TPQs) are specifically addressed in this plan, a framework is established for the development of procedures to include all types of hazardous materials releases.

A range of possible emergency situations and some measures to minimize the adverse impacts of a toxic chemical release are also described in this plan. All local emergency response organizations are encouraged to use the information contained in this plan to develop their own hazardous materials standard operating procedures. Prior agreement on incident command systems and operating procedures is essential for the safety of local response agencies including law enforcement, emergency medical services, fire and rescue, and the public.

Response strategies included in the plan assume the existence of specific resources and capabilities that are subject to change over time. Therefore, it is important that the plan be regularly updated to include changes in available resources in addition to adding new facilities that locate in the region.

Once the threat to human life has been removed, consideration will be given to mitigating adverse environmental consequences.

North Central Florida Local Emergency Planning Committee
Hazardous Materials Emergency Response Plan

North Central Florida Local Emergency Planning Committee:

Emergency Planning and Community Right-To-Know Act



North Central Florida Local Emergency Planning Committee

Counties:

Alachua, Bradford,
Columbia, Dixie,
Gilchrist, Hamilton,
Lafayette, Levy,
Madison, Suwannee,
Taylor, and Union
Counties

www.ncflepc.org



Emergency Planning and Community Right-to-Know Act

- EPCRA became law in 1986 after Bhopal, India
- State Emergency Response Commission (SERC) to oversee planning for hazmat emergencies
- Florida Division of Emergency Management provides State support



What is an LEPC?

- Has the job of protecting the community from chemical spills
- Broad based membership
- Emergency plan
- Common Sense
- Staffed by Florida's Ten Regional Planning Councils



LEPC Programs

- Providing access to chemical inventories to first responders and the public
- Hazmat exercises
- Emergency plans
- First Responder Training



Mission Statement

- The North Central Florida Local Emergency Planning Committee has the responsibility to increase chemical emergency preparedness in our communities. This is accomplished through planning, increasing response capability and accident prevention.

Mission Statement

Our tools include:

- planning,
- training,
- reviewing,
- exercising,
- offering How-to-Comply assistance,
- and educating the public.

Annual Chemical Inventory Reporting (Section 312)

- Tier II chemical inventory forms
- Florida has electronic submission for reporting facilities and electronic access for emergency responders (ErPlan.net)



How Your LEPC Can Help You?

- Hazmat Training
- Hazmat Exercises
- Compliance Assistance
- Emergency Planning
- Public Education
- Distribution Point for Emergency Response Guidebooks



LEPC Help - First Responder Training

- 29 CFR 1910.120(q) – Emergency Response Levels
- Awareness – Discovery (4-8 hr)
- Operations – Defensive (24 hr)
- Technician – Offensive (160 hr)
- Incident Commander (24+ hr)



LEPC Assistance - Hazmat Exercises

- Homeland Security Exercise and Evaluation Program (HSEEP) Based Exercises:
- Table Top
- Functional
- Full-Scale



Hands On Training



Responders Need Access to Information

- Tier 2 Chemical Inventories and Contacts for EPCRA Section 312 Sites
- Hazards Analysis for EPCRA Section 302 Sites with Extremely Hazardous Substances in Amounts Greater than the Threshold Planning Quantity

LEPC Assistance - Compliance Assistance For Facilities

- Facility Must Report Some Spills to State Watch Office Within 15 Minutes
 - most common violation
- Tier 2 Reports and Annual Registration
- Annual Coordination Meeting and Training



LEPC Assistance - Emergency Planning

- Emergency Plan
- Hazards Analyses for sites with Extremely Hazardous Substances



State Level Coordination Quarterly Meetings

- Training Task Force
- LEPC Staff and Chairs
- State Emergency Response Commission



How Your LEPC Can Help You

- Hazmat Response Training for First Responders
- Hazmat Exercises
- Compliance Assistance
- Emergency Planning
- Public Education
- No Charge – already paid for by hazmat users



LEPC Officers

- LEPC Chair, Shayne Morgan, FPPEM, Columbia County Emergency Management
- LEPC Vice-Chair, Public Information: David Peaton, FPPEM, Levy County Emergency Management
- LEPC Vice-Chair, First Responders: John MacDonald, Levy County Emergency Management

Any Questions?

Thank You

North Central Florida Local Emergency Planning Committee:

Shelter-In-Place



North Central Florida Local Emergency Planning Committee

Counties:

Alachua, Bradford,
Columbia, Dixie,
Gilchrist, Hamilton,
Lafayette, Levy,
Madison, Suwannee,
Taylor, and Union
Counties

www.ncflepc.org



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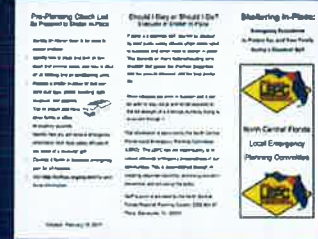
- planning,
- training,
- reviewing,
- exercising,
- offering How-to-Comply assistance,
- and educating the public.

Shelter In-Place Education



Public Education at Community Events

Shelter In-Place Education



LEPC Shelter In-Place Flyer and PowerPoint Presentation available for download at <http://nclepc.org/sip.html>

Shelter In-Place Education



Train The Trainer classes available from the LEPC

Should I Stay or Should I Go?



Evaluation decision making workshop for first responders and emergency management

LEPC Officers

- LEPC Chair: Shayne Morgan, FPSEM, Columbia County Emergency Management
- LEPC Vice-Chair, Public Information: David Peaton, FPSEM, Levy County Emergency Management
- LEPC Vice-Chair, First Responders: John MacDonald, Levy County Emergency Management

Any Questions?

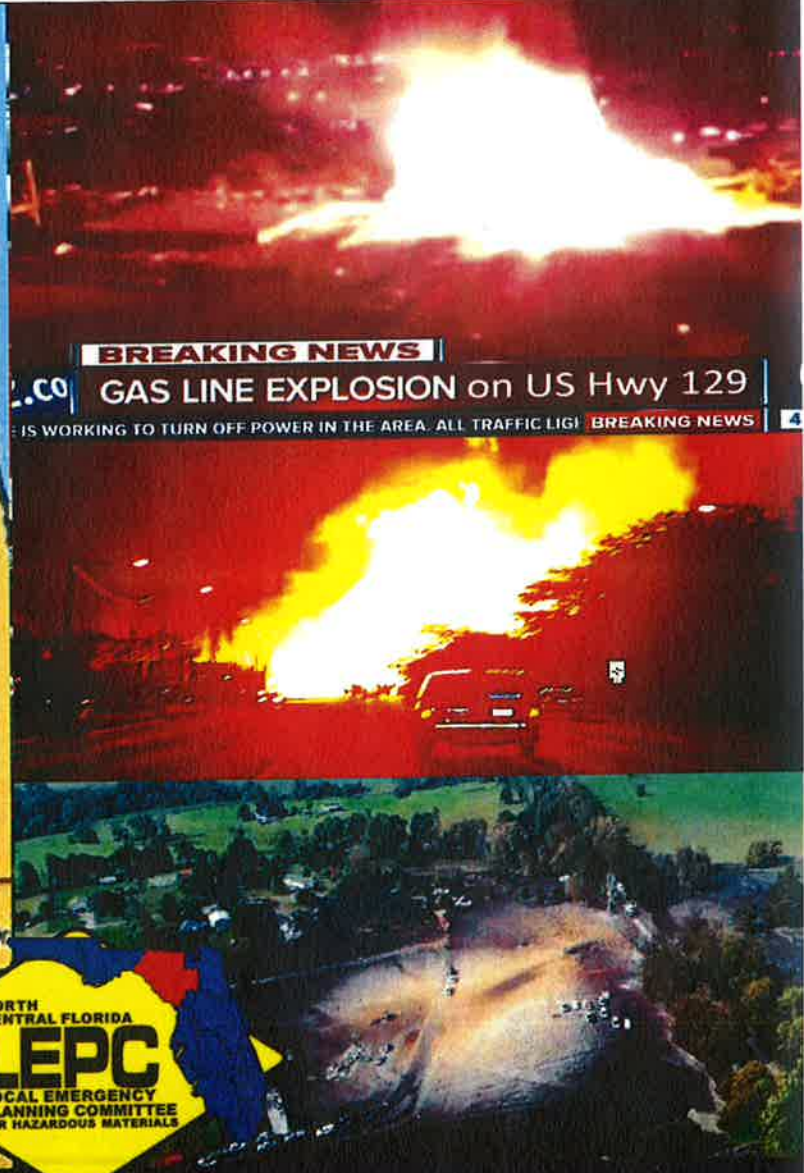
Thank You

NATIONAL EXERCISE PROGRAM

Situation Manual

"OPERATION: UNDER PRESSURE"
DWAYNE L. MUNDY FULL SCALE EXERCISE

NORTH CENTRAL FLORIDA LOCAL EMERGENCY PLANNING COMMITTEE
EXERCISE DATE: APRIL 27, 2022



FOR OFFICIAL USE ONLY
Homeland Security Exercise and Evaluation Program

**Situation Manual
(SitMan) Draft 3**

**“Operation: Under Pressure”
Dwayne L. Mundy Full Scale Exercise
April 27, 2022**

Homeland Security Exercise and Evaluation Program

**Situation Manual
(SitMan) Draft 3**

**“Operation: Under Pressure”
Dwayne L. Mundy Full Scale Exercise
April 27, 2022**

PREFACE

This Dwayne L. Mundy Full Scale Exercise is sponsored by the North Central Florida Local Emergency Planning Committee. This Situation Manual followed the guidance set forth in the Federal Emergency Management Agency, Homeland Security Exercise and Evaluation Program.

This Situation Manual provides exercise participants with all the necessary tools for their roles in the exercise. This Situation Manual was developed with the advice and assistance of the members of the exercise planning team. It is tangible evidence of the participating agencies commitment to ensure public safety through collaborative partnerships that will prepare them to respond to any emergency.

While the After-Action Report for this April 27, 2022 exercise is presumed to be exempt from Florida public records requests because it deals with site security plans of public responders. The control of Situation Manual information is based more on public sensitivity regarding the nature of the exercise than on the actual document content. The Situation Manual may be viewed by all exercise participants.

Homeland Security Exercise and Evaluation Program

**Situation Manual
(SitMan) Draft 3**

**“Operation: Under Pressure”
Dwayne L. Mundy Full Scale Exercise
April 27, 2022**

EXECUTIVE SUMMARY

This Dwayne L. Mundy Full Scale Exercise is planned for May 2022 in Gilchrist County at the Florida Gas Transmission natural gas pipeline location on U.S. Highway. 129. The exercise consists of three modules including: Initial Assessments and Notifications, Initial Response from Local Responders and Operator(s), and Sustained Regional Operations. Exercise support will be provided the North Central Florida Regional Planning Council which serves as administrative staff for the North central Florida Local Emergency Planning Committee.

Participants invited to participate in the exercise include fire rescue departments and emergency management departments from the North Central Florida District which contains the pipeline including: Alachua, Columbia, Dixie, Gilchrist, Lafayette, Levy and Suwannee Counties. Other North Central Florida Local Emergency planning Committee members invited to participate include the City of Gainesville Fire Rescue HazMat Unit. Florida Gas Transmission is also invited to participate.

During the first module, a vehicle accident occurs that damages a large, high pressure natural gas pipeline. This results in a victim with a broken leg that is also contaminated with a fluid covering one-half his body. The participants need to be able to put together a strategy to decontaminate the victim and transport him to the hospital without contaminating either an ambulance or the hospital emergency room. The main focus is on initial notifications and the dispatching of resources.

The second module focuses on the initial response from the facility and local responders. A key component of any disaster response is establishing an incident command structure to ensure responder safety and that all actions are coordinated and focused on the correct priorities.

In the third module, the situation worsens and the participants need to plan for a sustained regional operation. Mutual aid from surrounding counties is needed. The Emergency Operations Center needs to be activated at a higher level.

Next, a hotwash will be conducted to find out what went well and where opportunities for improvement exist. Finally, an After Action Report will be produced that will include an Improvement Plan Matrix.

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Homeland Security Exercise and Evaluation Program

Situation Manual
(SitMan) Draft 3

“Operation: Under Pressure”
Dwayne L. Mundy Full Scale Exercise
April 27, 2022

HANDLING INSTRUCTIONS

1. The title of this document is *“Operation: Under Pressure” Natural Gas Pipeline Full Scale Exercise Situation Manual*.
2. The information gathered in this Situation Manual is *For Official Use Only (FOUO)* and should be handled as sensitive information not to be disclosed. This document should be safeguarded, handled, transmitted, and stored in accordance with appropriate security directives. Reproduction of this document, in whole or in part, without prior approval is prohibited.
3. At a minimum, the attached materials will be disseminated only on a need-to-know basis and when unattended, will be stored in a locked container or area offering sufficient protection against theft, compromise, inadvertent access and unauthorized disclosure.
4. For more information, please consult the following point of contact (POC):

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Homeland Security Exercise and Evaluation Program

Situation Manual
(SitMan) Draft 3

“Operation: Under Pressure”
Dwayne L. Mundy Full Scale Exercise
April 27, 2022

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INTRODUCTION

Background

Since the beginning of recorded time, disasters have shaped human history and suffering. Floods, earthquakes, and disease have taken their toll in the thousands and sometimes in the millions. Now, the world is also confronted with technological disasters and terrorist attacks. Emergency managers and responders continue to struggle with reducing the cost of these disasters by improving prevention, protection, response and recovery capabilities.

Purpose

The purpose of this exercise is to provide participants with an opportunity to evaluate current response concepts, plans and capabilities for response to a threat of a pipeline release in north central Florida. The exercise will focus on key local emergency responder coordination, critical decisions and the integration of facility, local first responders and regional hazmat assets necessary to save lives and protect the public health following a natural gas pipeline incident.

Scope

This exercise will focus on the North Central Florida Local Emergency Planning Committee response to a natural gas pipeline incident. Processes and decision-making are more important than response details. Emphasis is on coordination, integration of capabilities, problem identification and the successful resolution of the incident.

Core Capabilities

There are 32 core capabilities identified in the National Preparedness Goal and is intended to assist everyone who has a role in achieving all of the elements in the Goal. These capabilities are referenced in many national preparedness efforts, including the National Planning Frameworks.

Some activities fall into only one mission area, while some others apply to several mission areas. Capabilities-based planning focuses on planning under uncertainty, since the next danger or disaster can never be forecast with complete accuracy. Therefore, capabilities-based planning takes an all-hazards approach to planning and preparation which builds capabilities that can be applied to a wide variety of incidents.

The capabilities listed below have been selected during the planning process. These capabilities provide the foundation for development of the exercise objectives and scenario, as the purpose of this exercise is to measure and validate performance of these capabilities and their associated critical tasks.

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Environmental Response/Health and Safety

- **Mission Area:** Response
- **Description:** Conduct appropriate measures to ensure the protection of the health and safety of the public and workers, as well as the environment, from all-hazards in support of responder operations and the affected communities. This includes hazardous materials response.

Operational Coordination

- **Mission Areas:** All
- **Description:** Establish and maintain a unified and coordinated operational structure and process that appropriately integrates all critical stakeholders and supports the execution of core capabilities.

Threats and Hazards Identification

- **Mission Area:** Mitigation
- **Description:** Identify the threats and hazards that occur in the geographic area; determine the frequency and magnitude; and incorporate this into analysis and planning processes so as to clearly understand the needs of a community or entity.

Planning

- **Mission Areas:** All
- **Description:** Conduct a systematic process engaging the whole community as appropriate in the development of executable strategic, operational, and/or tactical-level approaches to meet defined objectives.

EXERCISE DESIGN

Exercise Objectives

Exercise design objectives are focused on improving a coordinated response, identifying opportunities or problems, and/or achieving a change in outcome. The exercise will focus on the following design objectives selected by the exercise planning team:

- 1) Environmental Response/Health and Safety: Conduct appropriate measures to ensure the protection of the health and safety of the public and workers, as well as the environment, from all-hazards in support of responder operations and the affected communities. This includes hazardous materials response.
- 2) Operational Coordination: Establish and maintain a unified and coordinated operational structure and process that appropriately integrates all critical stakeholders and supports the execution of core capabilities.
- 3) Threats and Hazards Identification: Identify the threats and hazards that occur in the geographic area; determine the frequency and magnitude; and incorporate this into analysis and planning processes so as to clearly understand the needs of a community or entity.
- 4) Planning: Conduct a systematic process engaging the whole community as appropriate in the development of executable strategic, operational, and/or tactical-level approaches to meet defined objectives.

Participants

- *Players* respond to the situation presented based on expert knowledge of response procedures, current plans and procedures in place in their community or agency, and insights derived from training.
- *Observers* support the group in developing responses to the situation during the discussion; however, they are not participants in the moderated discussion period.
- *Facilitators* provide situation updates and moderate discussions. They also provide additional information or resolve questions as required. Key planning committee members may also assist with facilitation as subject matter experts during the exercise.
- *Evaluators* observe and record the discussions during the exercise, participate in the data analysis, and assist with drafting the after-action report (AAR).

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CONDUCTING THE EXERCISE

Exercise Structure

This will be a facilitated full-scale exercise. Players will participate in the following four distinct modules:

- Module 1 – Initial Assessments and Notifications
- Module 2 – Response from Local Responders, Regional Responders and Facility
- Module 3 – Sustained Regional Operations
- Hot Wash

Each module begins with a situation update that summarizes the key events occurring within that time period. Following the updates, participants review the situation and engage in group discussions of the assigned response issues. Participants will then present their group’s actions based on the scenario.

Participants are encouraged to work with all participants to ensure thorough thought-provoking discussion. Exchanges among groups are allowed to coordinate actions and decisions; and, in fact, are encouraged. The functional groups are as follows:

- Fire, Emergency Medical, Law Enforcement, Hazmat, FDEP OER, FDOH and other Responders
- Florida Gas Transmission, LLC Personnel
- Emergency Management

Following these group discussions, participants then enter into a facilitated caucus discussion in which a spokesperson from each group presents a synopsis of the group’s actions based on the situation presented and the questions asked.

Following each module is a series of questions that highlight pertinent issues for consideration. These questions are supplied as a catalyst for the group discussions; participants are not required to answer every question, nor are they limited to those topics.

Exercise Guidelines

- This is an open, low-stress, no-fault environment. Varying viewpoints, even disagreements, are expected.
- Respond based on your knowledge of current plans and capabilities (i.e., you may use only existing assets) and insights derived from training.

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- Decisions are not precedent setting and may not reflect your organization’s final position on a given issue. This is an opportunity to discuss and present multiple options and possible solutions.
 - Assume cooperation and support from other responders and agencies.
 - Issue identification is not as valuable as suggestions and recommended actions that could improve response and preparedness efforts. Problem-solving efforts should be the focus.

Assumptions and Artificialities

In any exercise, a number of assumptions and artificialities may be necessary to complete play in the time allotted. During this exercise, the following apply:

- The scenario is somewhat plausible, and events occur as they are presented. The scenario as presented probably has a low possibility of occurring and is not intended to reflect any safety concerns.
- The focus of the participants should be on what actions they will take and if those actions are consistent with the plans and actions of the other participants.
- There is no “hidden agenda”, nor any trick questions.
- All players receive information at the same time.
- This exercise assumes that agencies that are not present will conduct their jobs properly.
- This exercise focuses on the responses of the participants which will be used to prepare an improvement plan matrix identifying gaps and needed training, equipment, and plans.

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**AGENDA
NORTH CENTRAL FLORIDA
REGIONAL HAZARDOUS MATERIALS TEAM POLICY BOARD**

Virtual Public Meeting
Via Communications Media Technology

June 10, 2021
1:00 p.m.

To join the meeting from your computer, tablet or smart telephone:
<https://www.gotomeet.me/LevyDEM/lepc>

Telephone Number: 571.317.3122

Access Code: 365-191-421

- I. Welcome, Roll Call, Introductions and Chair's Report
- II. Approval of February 11, 2021 Meeting Minutes*
- IV. Ongoing Projects
- V. Other Business
- VI. Next Meeting Date and Location - August 12, 2021, Lake City, FL

* Included in Packet

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