

**NORTH CENTRAL FLORIDA LOCAL EMERGENCY
PLANNING COMMITTEE MINUTES**

Lafayette County EOC
Mayo, Florida

Thursday, 23 August 2012
10:00 a.m.

MEMBERS PRESENT

Ron Mills, Chair
Frank Armijo
Bill Ellis
Scott Holowasko
Sylvia Ifft
Gracie Kennedy
Paul Kremer
Jennifer Paris
Alton Scott
T.F. Smoak
Dan Smith for
 Donald Sessions
Ed Ward

MEMBERS ABSENT

Tim Alexander
Mike Brimeyer
Tom Cisco

MEMBERS ABSENT

Jim Deckon
David Donnelly
Scott Garner
Keith Godwin
Carl Glebowski
Melissa Jones
Brian Johns
Erica Kight
David Meurer
Shayne Morgan
John Mousa
Edye Rowell
Casey Schmelz
Kimberly Thomas
Steve Truluck
Megan Wetherington

GUESTS PRESENT

David Peaton, Gilchrist
~~Co. Fire Rescue~~
~~David Peaton, Gilchrist~~
Co. Emergency
Management
Nelo Williamson, PCS

STAFF PRESENT

Dwayne Mundy

The meeting was called to order at 10:05 a.m.

I. CHAIRMAN'S REPORT AND INTRODUCTIONS

Chair Ron Mills welcomed everyone and asked that they introduce themselves. Ron thanked Alton Scott for hosting today's meeting. Chair Mills reported on the state emergency management grading system, Florida Emergency Preparedness Association activities and participating in the Risk Management Program audit conducted recently at Southern States Cooperative located in Trenton.

II. APPROVAL OF 3 MAY 2012, LEPC MEETING MINUTES

Action: **It was moved by Bill Ellis and seconded by Alton Scott to adopt the minutes of the 3 May 2012, LEPC meeting as corrected. The motion passed unanimously.**

III. LEPC BUSINESS ITEMS

The LEPC received copies of the final After Action Report for Operation TRUCKS - Transportation Response Untangling Chemical Kaos, a full scale exercise held on 27 March 2012 in Gainesville. The scenario involved a transportation accident between a tanker truck hauling n-heptane and mini-van hauling chemicals commonly used during chemical suicides. Responders from multiple counties worked together as components of the North Central Florida Regional Hazmat Team. Capabilities tested included: communications, on-site incident management, responder safety and health, and emergency public information and warning.

Dwayne Mundy announced that planning was starting once again on Operation CARS, which is related to the recently completed LEPC exercise Operation TRUCKS. He said this exercise must be prior to November 1, 2012. Tim Smoak reported that a joint Florida - Georgia Interoperable Communications exercise was planned for September 23-24-25, 2012 in Cordele, Georgia.

Dwayne Mundy reported on recently held chemical safety audits conducted by the Florida Division of Emergency Management on Risk Management Program facilities. He said facilities included Milliken & Company (formerly known as SiVance LLC) in Gainesville, the Gainesville Regional Utilities Murphree Water Treatment Plant and the Southern State Cooperative in Trenton. Mr. Mundy reported that he participated in all three audits and that the interactions between DEM staff, facilities and the LEPC were all very positive and worthwhile.

The update of the LEPC Emergency Response Plan was discussed next. Dwayne Mundy reported that the 2012 update is mainly updating the format of the documents and adding results from this year's exercise, training program, and planning projects on reviewing Tier 2 chemical inventory forms. He said that comments received back from the Division indicated that minor changes need to be made on the section describing the duties of County Health Departments. He said that our updates to the communications chapter which were started last year were liked by the Division.

The Hazardous Materials Emergency Preparedness grant program updates were discussed. Transportation must be a central point in all of the planning projects and training classes. Mr. Mundy reported that we now have two fiscal divisions per calendar year. He said that 25% of the funds must be spent between July 1st and September 30th and that the other 75% the remaining nine months. The LEPC discussed that this division of the federal fiscal year makes it difficult to conduct our technician class early in the calendar year as we have in the past.

There was concern that we must conduct training which could include wearing level A chemical protective suits during the hot, busy summer months of hurricane season rather than in January and February which are cool and more conducive to safely wearing level "A" chemical protective suits. It was decided that staff would attempt to put together a schedule for a 2013 Technician class that spanned these fiscal divisions and report back next meeting.

It was reported that four classes remain to be scheduled during September. Dan Smith summarized the content of two hazardous materials incident command classes. It was decided to hold one in Bell and one in Lake City. Two other classes are designed to teach responders what is new and how to use the updated 2012 Emergency Response Guidebooks. It was reported that as of today's meeting that new ERGs have been provided to emergency management offices to distribute in all eleven counties in the region.

IV. PUBLIC INFORMATION ISSUES

Dwayne Mundy said that the State Emergency Response Commission lacked a quorum at its last meeting and could not take action on the LEPC nominations. He said that membership appointments will be made in October for the next two year terms on the LEPC. It was discussed that law enforcement, Department of Health and EMS are categories that could use additional representation. He said that it is anticipated that the election of LEPC officers will be held at the November meeting. Positions include: Chair, Vice-Chair Policy and Vice-Chair Public Information. Mr. Mundy added that traditionally the LEPC representatives on the Regional Hazmat Team and SERC training Task Force are appointed by the LEPC Chair.

Progress was reported on updating the LEPC web page with many out-of-date links being removed. It was reported that Outlook invitations were sent to LEPC members for this meeting as a means on making sure the LEPC meetings are on everyone's calendars.

Nominations for SERC Certificates of Appreciation and the Yatabe Award were discussed. LEPC members were requested to send Chair Mills any nominations for awards. Recognition of accident prevention activities was discussed as a theme for this year's awards.

Next, the LEPC reviewed the Section 324 Notices published annually in local newspapers advertising the availability of hazardous material information. Mr. Mundy explained that this is a requirement under the Community Right-to-Know section of the Emergency Planning and Community Right-to-Know Act. There was concern that in today's security climate that there might be better alternatives to spending over \$500 a year publishing newspaper notices.

Action: It was moved by Alton Scott and seconded by Bill Ellis to recommend to the State Emergency Response Commission that alternatives be explored to publishing the Section 324 Notice of Public Availability in one newspaper per county. The motion passed unanimously.

The LEPC members discussed feedback received from FDEM when previous membership nominations were sent to the Chair of the SERC with a copy to FDEM staff. It was decided that any correspondence sent to the SERC should continue to go to the SERC Chair as well as its members in appropriate situations.

V. THE FIRST RESPONDERS ISSUES

It was noted that most of the first responder issues were already discussed under LEPC Business Items. The group did discuss that it has VHS tapes in its lending library that correspond to the nine hazards categories listed in the ERGs. The group decided these should be reviewed and if still useful, the information should be made available as part of the LEPC lending library.

It was reported that the Florida TRANSCAER Committee was being reactivated and has started having meetings once again. It was discussed that LEPC District 3 facilities and staff were active as Committee members and instructors when LEPC Chair John Hudson was Chair of the TRANSCAER Committee. Staff was directed to find out how facilities could participate in this reactivation.

Jennifer Paris recommended attending the class on recognizing bomb making materials.

It was reported that the State Emergency Operations Center is going to level 2 activation this afternoon in preparation for Tropical Storm Isaac. It was announced that the storm teleconference would be available following this meeting.

VI. OTHER BUSINESS AND INFORMATION REQUESTS

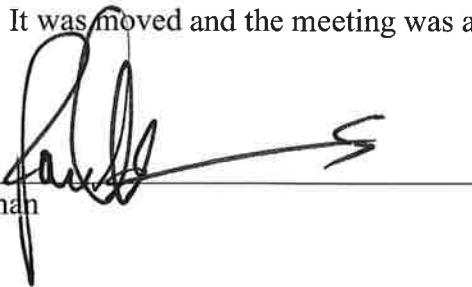
Bill Ellis introduced Milo Williams as his new alternate from PCS Phosphate. David Peaton introduced Billy Brideson from Gilchrist County Fire Rescue.

VII. NEXT MEETING DATE AND LOCATION

The next meeting was scheduled for Thursday, 15 November 2012, at 10:00 am at the Gilchrist County Emergency Operations Center in Bell.

It was moved and the meeting was adjourned at 11:15 a.m.

Chairman



Date

11/15/2012

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