

Approved

**NORTH CENTRAL FLORIDA LOCAL EMERGENCY
PLANNING COMMITTEE MINUTES**

Gainesville Regional Utilities Eastside
Operation Center, Gainesville

Thursday, February 18, 2016
10:00 a.m.

MEMBERS PRESENT

Shayne Morgan, Chair
Sandi Courson
Sam MacDonell
James Sommers for
Robert Garbett
Robyn Gedeon
Carl G. Glebowski
Scott Holowasko
Gracie Kennedy for
Matt Harris
Bruce Jordan
Paul Kremer
David Peaton, Vice Chair
Ebbin Spellman
Dan Smith
T.F. "Tim" Smoak
Erin Miller
Ed Ward
Todd Clifford
Steve Sererance for
David Knowles
John MacDonald
Chris Gilbert for
Agustin Olmos

MEMBERS ABSENT

Tim Alexander
Frank Armijo
Dave Dickens
Scott Garner
Mitch Harrell
Jeff Huffman
Sylvia Ifft
Brian Johns
Kevin Denney
Henry Land
Marc Land
David Meurer
David Sill
Kimberly Thomas
Ken Braswell
Richard Dennis
Jimmie Enderle
Steve "Pat Feagle
Peter Kaminski
Randy Ming
Stewart Robinson
Alan Whigham

STAFF PRESENT

Dwayne Mundy

GUESTS PRESENT

Kenny Adeshile
Jamie Arleo
Raymond Baxter
David Benton
Cassidy Carlile
Scott Chappell
Todd Clifford
Billy Dean
Jordan Dern
John Feagle
Kurt Fogleman
Michael Fowler
Robyn Gedeon
Steve Hendrick
Rodney Hoffman
Jason Islam
Frances Klisiewecz
Keith Knelle
Michael Laycock
Ali Leaphart
Ron Mills
Samuel Shaw
Ralph Smith
Rusty Smith
Larry Stewart

The meeting was called to order at 10:05 a.m.

I. CHAIRMAN'S REPORT AND INTRODUCTIONS

Chairman Shayne Morgan welcomed everyone and asked that they introduce themselves. Scott Holowasko welcomed everyone to the Gainesville Regional Utilities Eastside operations Center and said that the meeting room is available to other government organizations. Chairman Morgan gave a brief sheriff's report on activities that occurred at the recent state emergency response commission meeting.

II. APPROVAL OF November 19, 2015 LEPC MEETING MINUTES

Action: It was moved for approval on the minutes on November 19, 2015. It was moved by David Keaton and seconded by Chris Gilbert to adopt the minutes of the November 19, 2015 meeting as printed. Motion passed unanimously.

III. LEPC BUSINESS ITEMS

The presentations of the Thomas Yatabe Outstanding Achievement Award and certificates of appreciation was conducted next former LEPC chair Ron Mills was presented with the Yatabe award and recently retired LEPC member Paul Kramer was also given a certificate of appreciation. Former LEPC 5 chairman Jaime Arleo was also given a certificate of appreciation.

Next, each county reported on hazardous materials related activity and exercises that have occurred since their last meeting. In Alachua County, Gainesville Fire Rescue reported Hazardous Material Technicians to the 2016 Hazardous material symposium as funded by the LEPC. Gilchrist County announced that they were hosting a pipeline safety table top exercise on February 24, 2016. Levy County reported they will be attending the next table top exercise and that they were conducting public safety training online. Marion County reported that they have been busy structuring their hazardous materials training program they are working on an in house exercise and that they also sent technicians to the hazardous materials symposium. They added that portions of the state wide hurricane exercise would involve continuity of operations relocations to the Florida State Fire College on May 18th & 19th and that a hazardous material incident could be involved on the 18th. Ocala Fire Rescue also reported that sending technicians to the hazardous materials symposium. Madison County reported that they hosted a shelter in place train the trainer class last month as a prototype LEPC project. Taylor County reported that Georgia Pacific has purchased the Paper Mill commonly referred to as buck eye and are in a transition at that facility.

Dwayne Mundy reported on Tier Two reporting and gave an update on a Hazard analyses. He said that the Tier Two reports for the previous calendar year are due March 1st of each year. He said that a how to report online workshop for facilities was held earlier at the Fire College in Ocala and from 8-9:30 before the meeting today. He reported that the state hazard analyst workgroup will be continuing to advocate improvements to be processed. Priorities include training for people to use the hazard analysts as well as prepare them, the elimination of information disconnects in the process, and improved technical distribution methods venture that this information is available to responders.

The group discussed different ways of increasing preparedness between facilities, fire departments, emergency management, hazmat teams, and the LEPC. It was reported that this is the annual meeting where all facilities are invited to attend and meet the

LEPC and become familiar with the projects that they are involved in. Dwayne Mundy reported that 650 emails were sent and 250 letters to businesses and organizations on the Florida Department of Environmental Protection tank data based that appear to perhaps have reporting requirements.

IV. PUBLIC INFORMATION

The 30th anniversary of the emergency planning and community right to know act is on October 17, 2016. A brief history of the reenacting of the legislation that created the LEPC and Hazardous Materials Plan was discussed. Ideas for activities to acknowledge and share with the public were discussed. Items included sending resolutions out again to the local governments to ask them to join in and recognize 30 years of emergency preparedness activities and reminding them that their local fire departments are the front line of defense in hazardous material safety. The LEPC should review what we have accomplished in 30 years at our November meeting. The LEPC outreach efforts would be using the hazard analysis and the critical facility inventory to identify which critical facilities are in the vulnerable zone in the worst case chemical release from a section 302 site. The importance of the sheltering in place training was also discussed and that a hand out should be put together to explain shelter in place options as well as a refinement of the training program.

The LEPC membership was reviewed and was noted that law enforcement and media are categories which need new members. Chairman Morgan reviewed the changes to the LEPC guidelines proposed for adoption by the state emergency response commission.

V. FIRST RESPONDERS ISSUES

An update was given on the first responder training program and classes upcoming classes include a three day chlorine class organized by Gainesville Regional Utilities. Scoot Chapel reported that in Florida there are 30 funded state hazardous material teams and encouraged the LEPC to be involved in a capabilities assessment to help identify vulnerabilities and opportunities for improvement. He also said that there is work on trying to collect additional response data for Florida Special teams including hazardous materials, Special Weapons and Tactics and Urban Search and Rescue.

An update was given on the technical assistance grant including the one table top exercise that has been conducted and the next one which is planned. Other activities include putting together a pipe line training trailer and identifying facilities formal to pipeline releases. Responders were encouraged to visit the Floridadisaster.org/SEP website and enter in potential needed equipment for any needed hazardous materials response equipment. Supplemental environmental projects

give companies that have the potential to be fined the opportunity to make a donation of equipment or supplies to their local fire department in exchange for paying less on the fine.

An update was given on the planning project for the year which was to conduct a commodity flow study of the highway systems. Counties were encouraged to think about where would be a good location in their county and to consider helping volunteer to collect this information. It was noted that the regional hazardous materials team would be meeting today in the same location at 1 p.m.

Dwayne Mundy reported that the LEPC meeting packet includes a region wide summary of which hazardous material are reported in the greatest quantities. He said 160 facilities report over 120 million pounds of sulfuric acid; 15 facilities reporting 5.9 million pounds of ammonia and that 44 sites report slightly over 1 million pounds total of chlorine. He said this information is available broken down for each county. Also, included in the handout is a list of facilities included in the Florida Department of Environmental Protection tanks data based that appear to have reporting requirements.



Chairman

5-26-16

Date